

6.920 Practical Work Experience Information/Agreement Form

This subject provides international students with credit for an **off-campus activity** with **one unit of Pass/Fail credit**.

PLEASE INITIAL EACH BOX BELOW INDICATING THAT YOU HAVE READ AND UNDERSTAND THESE TERMS AND BRING THIS FORM, ALONG WITH THE 6.20 APPROVAL FORM, TO 38-476.

How can 6.920 be used?

It can be used to provide international undergraduate students with Curricular Practical Training, or to satisfy the terms of company or other programs' requirements that interns be currently registered students.

Is there a maximum amount of times I can register for 6.920?

Yes, you may only participate in CPT a maximum of four times (three summer terms and one IAP period) for a total of four credits (one credit per period); and your work must be performed before your SB degree is awarded. No CPT may be performed during regular terms.

Paperwork Required:

Students must submit to 38-476 **(1)** a 6.920 Practical Work Experience Approval Form signed by the MIT supervisor, **(2)** a company offer letter (on company letterhead) and **(3)** an informal note from the student connecting the technical work to a required subject the student has taken.

When should I register?

For work done in the summer, international students **MUST** register for 1 unit of 6.920 in the subsequent Fall Term; for work done during IAP, they must register for the work when it is performed, e.g. the IAP period. **Failing to do so may result in a "hold" being placed on the student's record, as failing to register is considered to be a violation of the student's legal status in the U.S.**

How do I receive a final grade?

To receive credit, students must submit to 38-476, **(1)** a brief technical (approximately two-page) report, **(2)** a signed letter from the company (on company letterhead) stating that the work was completed satisfactorily, and **(3)** a 6.920 Final Grade Report Sheet signed and graded (pass/fail) by the MIT supervisor.

***THE 6.920 PRACTICAL WORK EXPERIENCE APPROVAL FORM
FOLLOWS.***

